

GOVERNMENT SCHOOL OBSERVATION SHEET

Instructions: Visit any government school first preference to High School then Middle and then Primary, If there is no government school in the village, then visit nearest Government School. Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register.

Target
Village: _____

| | | | | | | | | | | | |
|--|--|-----------------------|--|---|--|-----------------------------|---|---------------------|--|---|--|
| Name of School | | Village/Block: | | Tehsil/Taluka | | District/Agency | | Province | | | |
| From which Class to which Class. (Tick any one) <input type="checkbox"/> Class 1 to 5 <input type="checkbox"/> Class 1 to 8 <input type="checkbox"/> Class 1 to 10 <input type="checkbox"/> Others | | | | Type of School (Tick any one) <input type="checkbox"/> Boys & Girls School <input type="checkbox"/> Boys Only School <input type="checkbox"/> Girls Only School | | | Medium of School (Tick any one) <input type="checkbox"/> English Medium <input type="checkbox"/> Urdu Medium <input type="checkbox"/> Pashto Medium <input type="checkbox"/> Sindhi Medium <input type="checkbox"/> Other | | | EMIS/BEMIS/SEMIS Code: _____ School Established Year _____ | |
| Date of visit | | Day of visit | | Arrival Time _____ | | Departure Time _____ | | Surveyor (1) | | Surveyor (2) | |
| Does the school has special children enrolled? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | If yes, are there any special facilities for those children? _____ | | | | | | | |

| (I) Children's Enrollment & Attendance | Class Kachi (When Relevant) | Class Paki (When Relevant) | Class 1 | Class 2 | Class 3 | Class 4 | Class 5 | Class 6 | Class 7 | Class 8 | Class 9 | Class 10 | Total | | |
|---|-----------------------------|----------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|-------|-------|--|
| | | | | | | | | | | | | | Boys | Girls | |
| Children's enrollment (Take from register yourself) | | | | | | | | | | | | | | | |
| Children's attendance Today* (Head Count) | | | | | | | | | | | | | | | |
| School Fee (Per Month) | | | | | | | | | | | | | | | |

*Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

| (IV) Teachers | No. of Sanctioned posts | No. of Appointed Teachers | No. of Teachers Present Today (On the day of survey Physically) | No. of Teachers residents of THIS Villages |
|---|-------------------------|---------------------------|---|--|
| Head Teacher | | | | |
| Regular Govt. Teachers (Doesn't include Head Teacher) | | | | |
| Para/Contract teachers (appointed by Panchayat or VEC/PTA/SMC/SC) | | | | |

| (V) No. of Qualified Teaching Staff | | | | | | | |
|-------------------------------------|--------------|--------|--------|--------|--------|--------|-------|
| Education | Below Matric | Matric | FA/FSc | BA/BSc | MA/MSc | M.Phil | Other |
| Professional | None | PTC | CT | B.Ed | M.Ed | Other | |

| (II) Class Room Observations | | | | |
|---|-----------|----|---------|----|
| (Observe yourself) If the class has many sections, choose any one. | | | | |
| Observe and tick the relevant box. | Class 2 | | Class 8 | |
| | Yes | No | Yes | No |
| Are the children of this class sitting with children from any other class? | | | | |
| If yes, then with which class? (write) | | | | |
| Is there a useable blackboard/white board for this class? | | | | |
| Did most of the children (75%) have reading textbooks? (Ask children to show you their language textbooks and assess accordingly) | | | | |
| Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room? | | | | |
| Where were they seated (tick one) | Classroom | | | |
| | Verandah | | | |
| | Outdoor | | | |

| (III) Comments |
|----------------|
| |

| (VI) No. of Teachers who got training with in last year (July 2013-June2014) | | | |
|--|-------------------|------------|-------------------|
| None | Less than 15 days | 15-30 days | More than 30 days |
| | | | |

| (VII) Facilities in the School (From Observation) | | |
|---|-----|----|
| Total number of rooms in the school (count yourself). | | |
| Total number of Class rooms in the school being currently used by the children (count yourself) | | |
| Tick where relevant | Yes | No |
| Is there a useable drinking water facility for the children in the school? | | |
| Is there complete boundary wall/fence? | | |
| Is there a useable toilet / latrine for the children? | | |
| Does the school have any library books? | | |
| Could you see the library books? | | |
| Is there a playground in the school? | | |
| Does the school has an electricity connection? | | |
| Is there a science laboratory? | | |
| Is there a computer lab? | | |
| Does the school have internet? | | |

For more comments use the back side of the page.

| | | | | |
|----------------|----------------|---------------|-----------------|----------|
| Name of School | Village/Block: | Tehsil/Taluka | District/Agency | Province |
|----------------|----------------|---------------|-----------------|----------|

| | | |
|------------------------------|-----------|------------|
| Head Teacher/Principal Name: | Phone No. | Mobile No. |
|------------------------------|-----------|------------|

| | | | |
|---|-----------------|--------------|-------|
| Got the Fund/Grant information from: Head Teacher | Regular Teacher | Para Teacher | Other |
|---|-----------------|--------------|-------|

(VIII) SMC/SC/PTA/PTC/PTSMC Information

| | | | | | | |
|----------------------------------|------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--|
| Is SMC/SC/PTA/PTC/PTSMC Active ? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Total Members: <input type="text"/> | Active Members <input type="text"/> | Amount in Bank <input type="text"/> | Last Meeting Date <input type="text"/> |
|----------------------------------|------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--|

(IX) FY July 2013 to June 2014

| Sr # | Type of Funds | Did you receive the Money ? | | | If Yes, then | | | | | |
|------|--|-----------------------------|----|------------|---|--|---------------------------------|----|------------|--|
| | | Yes | No | Don't Know | What was the amount of Fund/Grant (Rs.) ? | Which Month/Year was the Fund/Grant received (MM/YY) ? | Did you spend the FULL amount ? | | | |
| | | | | | | | Yes | No | Don't Know | |
| 1 | SMC/SC/PTA/PTSMC PTC/Funds (Annual) | | | | | | | | | |
| 2 | Farogh-e-Taleem Fund 12 Months <input type="checkbox"/> 1 Month <input type="checkbox"/> | | | | | | | | | |
| 3 | Tuck-shop Fund | | | | | | | | | |
| 4 | Rent for cycle stand | | | | | | | | | |
| 5 | School Construction | | | | | | | | | |
| 6 | | | | | | | | | | |
| 7 | | | | | | | | | | |
| 8 | | | | | | | | | | |
| 9 | | | | | | | | | | |
| 10 | | | | | | | | | | |

(X) FY July 2014 to Date of Survey

| Sr # | Type of Funds | Did you receive the Money ? | | | If Yes, then | | | | | |
|------|---|-----------------------------|----|------------|---|--|---------------------------------|----|------------|--|
| | | Yes | No | Don't Know | What was the amount of Fund/Grant (Rs.) ? | Which Month/Year was the Fund/Grant received (MM/YY) ? | Did you spend the FULL amount ? | | | |
| | | | | | | | Yes | No | Don't Know | |
| 1 | SMC/SC/PTA/PTSMC PTC/Funds (Annual) | | | | | | | | | |
| 2 | Farogh-e-Taleem Fund 4 Months <input type="checkbox"/> 1 Month <input type="checkbox"/> | | | | | | | | | |
| 3 | Tuck-shop Fund | | | | | | | | | |
| 4 | Rent for cycle stand | | | | | | | | | |
| 5 | School Construction | | | | | | | | | |
| 6 | | | | | | | | | | |
| 7 | | | | | | | | | | |
| 8 | | | | | | | | | | |
| 9 | | | | | | | | | | |
| 10 | | | | | | | | | | |

The Fund Spent on (tick ALL that Apply)

| | | | |
|-----------------------------------|--|--------------------------|--|
| New Class Room | | Repair of Class Room | |
| New verandah | | Repair of Building | |
| New Toilets | | Repair of Toilets | |
| New Main Gate | | Repair of Furniture | |
| Boundary Wall | | Repair of Water facility | |
| Purchase of New Furniture | | Repair of Computer | |
| Purchase of New Learning Material | | Repair of Fans | |
| Purchase of Stationery | | Para teacher salary | |
| Purchase of Library books | | Uniform | |
| White Wash/Paint | | | |

The Fund Spent on (tick ALL that Apply)

| | | | |
|-----------------------------------|--|--------------------------|--|
| New Class Room | | Repair of Class Room | |
| New verandah | | Repair of Building | |
| New Toilets | | Repair of Toilets | |
| New Main Gate | | Repair of Furniture | |
| Boundary Wall | | Repair of Water facility | |
| Purchase of New Furniture | | Repair of Computer | |
| Purchase of New Learning Material | | Repair of Fans | |
| Purchase of Stationery | | Para teacher salary | |
| Purchase of Library books | | Uniform | |
| White Wash/Paint | | | |