

GOVERNMENT SCHOOL OBSERVATION SHEET

Instructions: Visit any government school first preference to High School then Middle and then Primary, If there is no government school in the village, then visit nearest Government School. Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register.

Target Village:

Name of School		Village	Tehsil/Taluka		District/Agency		Province
From which Class to which Class. (Tick any one) <input type="checkbox"/> Class 1 to 5 <input type="checkbox"/> Class 1 to 8 <input type="checkbox"/> Class 1 to 10 <input type="checkbox"/> Others		Type of School (Tick any one) <input type="checkbox"/> Boys & Girls School <input type="checkbox"/> Boys Only School <input type="checkbox"/> Girls Only School		Medium of School (Tick any one) <input type="checkbox"/> English Medium <input type="checkbox"/> Urdu Medium <input type="checkbox"/> Pashto Medium <input type="checkbox"/> Sindhi Medium <input type="checkbox"/> Other		EMIS Code: _____ School Established Year _____	
Date of visit		Day of visit		Arrival Time _____		Departure Time _____	
				Surveyor (1)		Surveyor (2)	
Has the school temporarily closed during the last year? Yes <input type="checkbox"/> No <input type="checkbox"/> if Yes, for how many days ? _____				Reasons for temporary school closure: Floods <input type="checkbox"/> Law & Order <input type="checkbox"/> Building shifted by govt. <input type="checkbox"/> Others _____			

(I) Children's Enrollment & Attendance	Class Kachi (When Relevant)	Class Paki (When Relevant)	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10
Children's enrollment (Take from register yourself)												
Children's attendance Today* (Head Count)												
School Fee (Per Month)												

*Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

(II) Class Room Observations (Observe yourself) If the class has many sections, choose any one.	Class. 2		Class. 8	
	Yes	No	Yes	No
Are the children of this class sitting with children from any other class?				
If yes, then with which class? (write)				
Where were they seated (tick one)	Classroom			
	Verandah			
	Outdoor			
Is there a useable blackboard/ white board for this class?				
Did most of the children (75%) have reading textbooks? (Ask the children to show you their language textbooks and assess accordingly)				
Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?				

(III) Comments
<div>Use back side for more comments</div>

(IV) Teachers	No. of Sanctioned posts	No. of Appointed	No. of Present Today (On the day of survey) Physically	No. of Teachers residents of THIS Villages
Head Teacher				
Regular Govt. Teachers (Doesn't include Head Teacher)				
Para/Contract teachers (appointed by Panchayat or VEC/PTA/SMC/SC)				

(V) No. of Qualified Teaching Staff						
Education	Matric	FA/FSc	BA/BSc	MA/MSc	M.Phil	Other
Professional	CT	PTC	BEd	MEd	Other	

(VI) No. of Teachers who got training with in last year (July 2012 - June 2013)			
None	Less then 15 days	15-30 days	More then 30 days

(VII) Facilities in the school (From Observation)		
Total number of rooms in the school (count yourself).		
Total number of Class rooms in the school being <u>currently used by the children</u> (count yourself)		
Tick where relevant	Yes	No
Is there a useable drinking water facility for the children in the school		
Is there complete boundary wall/fence?		
Is there a useable toilet / latrine for the <u>children</u> ?		
Does the school have any library books?		
Could you see the library books?		
Is there a playground in the school?		
Is there any special Teacher (PTI) for games/Playtime?		
Is there a Science Laboratory?		
Is there a computer lab?		
Does the school have Internet?		

Name of School	Village	Tehsil/Taluka	District/Agency	Province
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Head Teacher/Principle Name:	Phone No.	Mobile
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Got the Fund/Grant information from:	Head Teacher	Regular Teacher	Para Teacher	Other
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(VIII) SMC/SC/PTA Information

Is SMC/SC/PTA Active: Yes	No	Total Members:	Active Members	AMOUNT In BANK
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(IX) FY July 2012 to June 2013

Sr #	Type of funds	Did you receive the Money			If Yes, then			Did you spend the FULL amount ?		
		Yes	No	Don't Know	what was the amount of Fund/ Grant (Rs.)	Which Month/ Year the Fund/ Grant received (MM/YY)	Yes	No	Don't Know	
1	SMC/SC/PTA/SMCPTA Funds (Annual)									
2	Farogh-e- Taleem Fund (Approx. in March 2013)									
3	Tuck-shop Fund									
4	Rent for cycle stand									
5	School Construction									
6										
7										
8										
9										
10										

The Fund Spent on (tick ALL that Apply)

New Class Room		Repair of Class Room	
New verandah		Repair of Building	
New Toilets		Repair of Toilets	
New Main Gate		Repair of Furniture	
Boundary Wall		Repair of Water facility	
Purchase of New Furniture		Repair of Computer	
Purchase of New Learning Material		Para teacher salary	
Purchase of Stationery		Uniform	
Purchase of Library books			
White Wash/Paint			

(X) FY July 2013 to Date of Survey

Sr #	Type of funds	Did you receive the Money			If Yes, then			Did you spend the FULL amount ?		
		Yes	No	Don't Know	what was the amount of Fund/ Grant (Rs.)	Which Month/ Year the Fund/ Grant received (MM/YY)	Yes	No	Don't Know	
1	SMC/SC/PTA/SMCPTA Funds (Annual)									
2	Farogh-e- Taleem Fund (Approx. Last Month)									
3	Tuck-shop Fund									
4	Rent for cycle stand									
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Purchase of Library books			
White Wash/Paint			