

# GOVERNMENT SCHOOL OBSERVATION SHEET - ASER Pakistan 2012

**Instructions:** Visit any government school first preference to High School then Middle and then Primary, If there is no government school in the village, then visit nearest Government School. Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register.

Target Village:

Name of School	Village	Tehsil/Taluka	District/Agency	Province
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<b>From which Class to which Class. (Tick any one)</b> <input type="checkbox"/> Class 1 to 5 <input type="checkbox"/> Class 1 to 8 <input type="checkbox"/> Class 1 to 10 <input type="checkbox"/> Others	<b>Type of School (Tick any one)</b> <input type="checkbox"/> Boys & Girls School <input type="checkbox"/> Boys Only School <input type="checkbox"/> Girls Only School	<b>Medium of School (Tick any one)</b> <input type="checkbox"/> English Medium <input type="checkbox"/> Urdu Medium <input type="checkbox"/> Pashto Medium <input type="checkbox"/> Sindhi Medium <input type="checkbox"/> Other	EMIS Code: _____ School Established Year _____	Arrival Time _____ Departure Time _____
Date of visit	Day of visit	Name of Surveyors (1)		Name of Surveyors (2)
Any Project Started in Schools Govt. <input type="checkbox"/> Private <input type="checkbox"/> No Project <input type="checkbox"/>		Any NGO affiliated with School Yes <input type="checkbox"/> No <input type="checkbox"/>		If "Yes" mention name: _____ Since (Year) _____

(I) Children's Enrollment & Attendance	Class Kachi (When Relevant)	Class Paki (When Relevant)	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10
Children's enrollment (Take from register yourself)												
Children's attendance Today* (Head Count)												
School Fee (Per Month)												

(IV) Teachers	Number Sanctioned posts	Number Appointed	Number Present Today (On the day of survey) Physically	Number of Teachers residents of THIS village
Head Teacher				
Regular Govt. Teachers (Doesn't include Head Teacher)				
Para/Contract teachers (appointed by Panchayat or VEC/PTA/SMC/SC)				

(V) No. of Qualified Teaching Staff						
Education	Matric	FA/FSc	BA/BSc	MA/MSc	M.Phil	Other
Professional	CT	PTC	BEd	MEd	Other	

\*Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

(II) Class Room Observations (Observe yourself) If the class has many sections, choose any one.	Class. 2		Class. 8	
	Yes	No	Yes	No
Are the children of this class sitting with children from any other class?				
If yes, then with which class? (write)				
Where were they seated (tick one)	<input type="checkbox"/> Classroom <input type="checkbox"/> Verandah <input type="checkbox"/> Outdoor			
Is there a useable blackboard/ white board for this class?				
Did most of the children (75%) have reading textbooks? (Ask the children to show you their language textbooks and assess accordingly)				
Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?				

(VI) No. of Teachers who got training with in last year (Jul 2011- Jun 2012)			
None	Less than 15 days	15-30 days	More than 30 days

(III) Comments

(VI) Facilities in the school (From Observation)		
Total number of rooms in the school (count yourself).		
Total number of Class rooms in the school being currently used by the children (count yourself)		
Tick where relevant	Yes	No
Is there a useable drinking water facility for the children in the school		
Is there complete boundary wall/fence?		
Is there a useable toilet / latrine for the children?		
Does the school have any library books?		
Could you see the library books?		
Is there a playground in the school?		
Is there any special Teacher (PTI) for games/Playtime?		
Is there a Science Laboratory?		
Is there a computer lab?		
Does the school have Internet?		

Name of School	Village	Tehsil/Taluka	District/Agency	Province
Head Teacher/Principle Name:		Phone No.		Mobile
Got the Fund/Grant information from: Head Teacher <input type="text"/>		Regular Teacher <input type="text"/>	Para Teacher <input type="text"/>	Other <input type="text"/>

### (VIII) SMC/SC/PTA Information

Is SMC/SC/PTA Active: Yes  No  Total Members:  Active Members  AMOUNT In BANK

### (IX) FY July 2011 to June 2012

Sr #	Type of funds	Did you receive the Money			If Yes then			
					what was the amount of Fund/Grant and (Rs.)	Which Month/Year the Fund/Grant received (MM/YY)	Did you spend the FULL amount ?	
		Yes	No	Don't Know			Yes	No
1	SMC/SC/PTA Funds (Annual)							
2	Farogh-e- Taleem Fund (Approx. in March 2012)							
3	Tuck-shop Fund							
4	Cycle Stand/Other Stand Funds							
5	School Construction							
6								
7								
8								
9								
10								

### (X) FY June 2012 to Date of Survey

Sr #	Type of funds	Did you receive the Money			If Yes then			
					what was the amount of Fund/Grant and (Rs.)	Which Month/Year the Fund/Grant received (MM/YY)	Did you spend the FULL amount ?	
		Yes	No	Don't Know			Yes	No
1	SMC/SC/PTA Funds (Annual)							
2	Farogh-e- Taleem Fund (Approx. Last Month)							
3	Tuck-shop Fund							
4	Cycle Stand/Other Stand Funds							
5	School Construction							
6								
7								
8								
9								
10								

#### The Fund Spent on (tick ALL that Apply)

New Class Room	<input type="checkbox"/>	Repair of Class Room	<input type="checkbox"/>
New verandah	<input type="checkbox"/>	Repair of Building	<input type="checkbox"/>
New Toilets	<input type="checkbox"/>	Repair of Toilets	<input type="checkbox"/>
New Main Gate	<input type="checkbox"/>	Repair of Furniture	<input type="checkbox"/>
Boundary Wall	<input type="checkbox"/>	Repair of Water facility	<input type="checkbox"/>
Purchase of New Furniture	<input type="checkbox"/>	Repair of Computer	<input type="checkbox"/>
Purchase of New Learning Material	<input type="checkbox"/>	Para teacher salary	<input type="checkbox"/>
Purchase of Stationery	<input type="checkbox"/>	Uniform	<input type="checkbox"/>
Purchase of Library books	<input type="checkbox"/>		<input type="checkbox"/>
White Wash/Paint	<input type="checkbox"/>		<input type="checkbox"/>

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