

PRIVATE SCHOOL OBSERVATION SHEET - ASER Pakistan 2011

Instructions : Visit any private School, first preference to High School then Middle and then Primary, Meet Head Master (In absence of the HM, meet the senior most teacher of the school).
 Documents required: Enrollment/ Attendance register.

Name of School	Village	Tehsil/Taluka	District/Agency	Province
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From which Class to which Class. (Tick any one)					Type of School (Tick any one)			School Established Year _____	Date of visit _____	Arrival Time _____
Class 1 to 5	Class 1 to 8	Class 1 to 10	Class 6 to 8	Others	Boys & Girls School	Boys Only School	Girls Only School		Day of visit _____	Departure Time _____
Type of School					<input type="checkbox"/> English Medium <input type="checkbox"/> Urdu Medium <input type="checkbox"/> Hafiz Quran + General schooling <input type="checkbox"/> Other: _____			Name of Surveyors (1)		Name of Surveyors (2)

Any NGO affiliated with School	Yes <input type="checkbox"/> No <input type="checkbox"/>	If "Yes" mention name:	Since (Year)
Any Foundation affiliated with School	Yes <input type="checkbox"/> No <input type="checkbox"/>	If "Yes" mention name:	Since (Year)

(I) Children's Enrollment & Attendance	Total Enrolment Girls:						Total Enrolment Boys:					
	Nursery/LKG/UKG/Prep	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10	
Children's enrollment (Take from register yourself)												
Children's attendance (Today's as per register)												
Children's attendance <u>Today</u>												
School Fee (Per Month)												

*Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

(II) Teachers	Number Appointed		Number Present Today (On the day of survey)		Number on official leave	Number teachers on leave for any other non official reasons or Absence	Number of teachers residents of THIS village
	M	F	M	F			
Head Teacher							
Regular Teachers (Doesn't include Head Teacher)							
Community/Part Time Teachers							
Any other person(s) teaching in the school							

(V) Class Room Observations (Observe yourself) If the class has many sections, choose any one.	Class. 2		Class. 8	
	Yes	No	Yes	No
Are the children of this class sitting with children from any other class?				
If yes, then with which class? (write)				
Where were they seated (tick one)	Classroom			
	Verandah			
	Outdoor			
Is there a blackboard/white board for this class?				
Could you easily write on the blackboard/white board?				
Did most of the children (75%) have reading textbooks? (Ask the children to show you their language textbooks and assess accordingly)				
Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?				

(III) School FUND Information (Ask Headmaster this section. If absent, indicate who answered the section)				
Who answered this section? (✓ Tick relevant) Head Master <input type="checkbox"/> Teacher <input type="checkbox"/> Other <input type="checkbox"/>	FY 2010		FY 2011	
	Yes	No	Yes	No
Did you get any FUNDS from Government?				
If yes, what was the amount of this FUND?				
In which month was this FUND received?				
Name of Department/Organization				

(VI) Facilities in the school (From Observation)		
Total number of rooms in the school (count yourself).		
Total number of rooms in the school being <u>currently used by the children</u> (count yourself)		
Tick where relevant	Yes	No
Is there a drinking water facility for the children in the school?		
If drinking facility available, was it useable?		
Is there boundary wall/fence?		
Is there a toilet / latrine for the children?		
If there is a toilet/latrine, is it useable?		
Does the school have any library books?		
Could you see the library books?		
Is there a playground in the school?		
Is there a Science Laboratory		