**GOVERNMENT SCHOOL OBSERVATION SHEET - ASER Pakistan 2011**

**Instructions:** Visit any government school first preference to High School then Middle and then Primary. If there is no Government school in the village, then visit nearest Government School. Meet Head Master (in absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register. If the class has many sections, choose any one.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Name of Village</th>
<th>District/Agency</th>
<th>Province</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>From which Class to which Class. (Tick any one)</th>
<th>Type of School (Tick any one)</th>
<th>EMIS Code:</th>
<th>School Established Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 1 to 5</td>
<td>Class 1 to 8</td>
<td>Class 6 to 8</td>
<td>Others</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>How far is the village from the district headquarters? (in km)</th>
<th>Is there a bus-stop in the village? Yes No</th>
<th>Name of Surveyors (1)</th>
<th>Name of Surveyors (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Enrolment Girls:</td>
<td>Total Enrolment Boys:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(I) Children’s Enrollment &amp; Attendance</th>
<th>(II) Teachers (Ask HM/Head teacher)</th>
<th>(III) School FUND Information</th>
<th>(IV) The Fund was spent on (tick ALL that apply)</th>
<th>(V) Class Room Observations (Observe yourself) if the class has many sections, choose any one.</th>
<th>(VI) Facilities in the school (From Observation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Kachi (When Relevant)</td>
<td>Class Paki (When Relevant)</td>
<td>Number Sanctioned posts</td>
<td>Number Approved</td>
<td>Number Present Today (On the day of survey) Physically</td>
<td>Number on official leave</td>
</tr>
<tr>
<td>M</td>
<td>F</td>
<td>M</td>
<td>F</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Head Teacher</th>
<th>Regular Govt. Teachers (Doesn’t include Head Teacher)</th>
<th>Para/Contract teachers (appointed by Panchayat or VEC/PTA/SMC/SC)</th>
<th>Any other person(s) teaching in the school</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class. 2</td>
<td>Class. 8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Where were they seated (tick one)</th>
<th>Classroom</th>
<th>Verandah</th>
<th>Outdoor</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Is there a blackboard/ white board for this class?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

| Did most of the children (75%) have reading textbooks? (Ask the children to show you their language textbooks and assess accordingly) | Yes | No |

| Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room? | Yes | No |

<table>
<thead>
<tr>
<th>Total number of rooms in the school (count yourself), Total number of rooms in the school being currently used by the children (count yourself).</th>
<th>Tick where relevant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is there a drinking water facility for the children in the school?</td>
<td>Yes</td>
</tr>
<tr>
<td>If drinking facility available, was it useable?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is there boundary wall/fence?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is there a toilet / latrine for the children?</td>
<td>Yes</td>
</tr>
<tr>
<td>If there is a toilet/latrine, is it useable?</td>
<td>Yes</td>
</tr>
<tr>
<td>Does the school have any library books?</td>
<td>Yes</td>
</tr>
<tr>
<td>Could you see the library books?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is there a playground in the school?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### PRIVATE SCHOOL OBSERVATION SHEET - ASER Pakistan 2011

**Instructions:** Visit any first preference to High School then Middle and then Primary. Meet Head Master (In absence of the HM, meet the senior most teacher of the school).

Documents required: Enrollment/Attendance register. If the Class has many sections, choose any one.

#### Name of School | Name of Village | District/Agency | Province
---|---|---|---

#### From which Class to which Class (Tick any one)

- Class 1 to 5
- Class 1 to 10
- Class 6 to 10
- Others

#### Type of School (Tick any one)

- Boys & Girls School
- Boys Only School
- Girls Only School

#### School Established Year

Date of visit | Arrival Time | Departure Time
---|---|---

#### Type of School

- English Medium
- Urdu Medium
- Hafiz Quran + General schooling
- Other:

#### Name of Surveyors (1) | Name of Surveyors (2)
---|---

#### Any NGO affiliated with School

- Yes
- No

#### If "Yes" mention name:

#### Any Foundation affiliated with School

- Yes
- No

#### If "Yes" mention name:

#### Since (Year)

#### Total Enrolment Girls: | Total Enrolment Boys:

#### (I) Children’s Enrollment & Attendance

- Nursery/UKG
- UKG/Prep

#### Children's enrollment (Take from register yourself)

#### Children’s attendance

- Today’s as per register
- Today

#### School Fee (Per Month)

Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

#### (II) Teachers

- Ask Head teacher/Principal

#### Number Appointed | Number Present Today (On the day of survey) | Number on official leave | Number teachers on leave for any other non official reasons | Number of teachers residents of THIS village
---|---|---|---|---

- M | F | M | F | M | F

#### Head Teacher

- Regular Teachers (Doesn’t include Head Teacher)

#### Community/Part Time Teachers

#### Any other person(s) teaching in the school

#### (III) School FUND Information

- Ask Headmaster this section. If absent, indicate who answered the section.

#### Who answered this section? (Tick relevant)

- Head Master
- Teacher
- Other

#### Did you get any FUNDS from Government?

- Yes
- No

#### If yes, what was the amount of this FUND?

#### In which month was this FUND received?

#### Name of Department/Organization

#### (IV) Facilities in the school

- (From Observation)

#### Total number of rooms in the school (count yourself)

#### Total number of rooms in the school being currently used by the children (count yourself)

#### Class 2 | Class 8
---|---

#### Tick where relevant

- Yes
- No

- Is there a drinking water facility for the children in the school?
- Is drinking facility available, was it useable?
- Is there boundary wall/fence?
- Is there a toilet/latrine for the children?
- Is there a toilet/latrine, is it useable?
- Does the school have any library books?
- Could you see the library books?
- Is there a playground in the school?

#### Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?

#### Science Laboratory

#### (V) Class Room Observations

- If the class has many sections, choose any one.

#### Are the children of this class sitting with children from any other class?

- Yes
- No

#### If yes, then with which class? (write)

#### Where were they seated (tick one)

- Classroom
- Verandah
- Outdoor

#### Is there a blackboard/white board for this class?

#### Could you easily write on the blackboard?

#### Did most of the children (75%) have reading textbooks? (Ask the children to show you their language textbooks and assess accordingly)

#### Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?

#### (VI) Class Room Observations

- (From Observation)

#### Class 2 | Class 8
---|---

#### Tick where relevant

- Yes
- No

#### Is there a drinking water facility for the children in the school?
- Is drinking facility available, was it useable?
- Is there boundary wall/fence?
- Is there a toilet/latrine for the children?
- Is there a toilet/latrine, is it useable?
- Does the school have any library books?
- Could you see the library books?
- Is there a playground in the school?