

GOVERNMENT SCHOOL OBSERVATION SHEET - ASER Pakistan 2011

Instructions: Visit any government school first preference to High School then Middle and then Primary, If there is no Government school in the village, then visit nearest Government School. Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register. If the class has many sections, choose any one.

Name of School	Name of Village	District/Agency	Province
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From which Class to which Class. (Tick any one)					Type of School (Tick any one)			EMIS Code: _____	Date of visit _____	Arrival Time _____
Class 1 to 5	Class 1 to 8	Class 1 to 10	Class 6 to 8	Others	Boys & Girls School	Boys Only School	Girls Only School	School Established Year _____	Day of visit _____	Departure Time _____

How far is the village from the district headquarters? (in km) _____ **Is there a bus-stop in the village?** Yes No **Name of Surveyors (1)** _____ **Name of Surveyors (2)** _____

Any NGO affiliated with School Yes No **If "Yes" mention name:** _____ **Since (Year)** _____ **Any Project Started in Schools** Govt. Private No Project

Total Enrolment Girls: _____ **Total Enrolment Boys:** _____

(I) Children's Enrollment & Attendance	Class Kachi (When Relevant)	Class Paki (When Relevant)	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10
			Children's enrollment (Take from register yourself)									
Children's attendance (Today's as per register)												
Children's attendance Today*												

*Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

(II) Teachers (Ask HM/Head teacher)	Number Sanctioned posts	Number Appointed		Number Present Today (On the day of survey) Physically		Number on official leave	Number of teachers on leave for any other non official reasons or absence	Number of Teachers residents of THIS village
		M	F	M	F			
Head Teacher								
Regular Govt. Teachers (Doesn't include Head Teacher)								
Para/Contract teachers (appointed by Panchayat or VEC/PTA/SMC/SC)								
Any other person(s) teaching in the school								

(III) School FUND Information

Who answered this section?(Tick relevant)	July 2010 - June 2011			July 2011 - To Date				
	Did you receive the money?			If yes then what was the amount of the grant (Rs.)	Which month the grant was received (MM/YY)	Did you receive the money?		
	Yes	No	Don't Know			Yes	No	Don't Know
Type of Grant/Fund							If yes then what was the amount of the grant (In rupees)	Which month the grant was received (MM/YY)
1								
2								
3								
4								
5								

(IV) The Fund was spent on (tick ALL that apply)

Compound / Premises	Water/toilet Facilities	Other
School Building	Furniture	
New ROOM	Inside the classroom	

(V) Class Room Observations (Observe yourself) If the class has many sections, choose any one.

	Class. 2		Class. 8	
	Yes	No	Yes	No
Are the children of this class sitting with children from any other class?				
If yes, then with which class? (write)				
Where were they seated (tick one)	Classroom			
	Verandah			
	Outdoor			
Is there a blackboard/ white board for this class?				
Could you easily write on the blackboard?				
Did most of the children (75%) have reading textbooks? (Ask the children to show you their language textbooks and assess accordingly)				
Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?				

(VI) Facilities in the school (From Observation)

Total number of rooms in the school (count yourself).	
Total number of rooms in the school being currently used by the children (count yourself)	
Tick where relevant	Yes No
Is there a drinking water facility for the children in the school?	
If drinking facility available, was it useable?	
Is there boundary wall/fence?	
Is there a toilet / latrine for the children?	
If there is a toilet/latrine, is it useable?	
Does the school have any library books?	
Could you see the library books?	
Is there a playground in the school?	
Science Laboratory	