

# GOVERNMENT SCHOOL OBSERVATION SHEET

**Instructions:** Visit any government school first preference to High School then Middle and then Primary, If there is no government school in the village, then visit nearest Government School. Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register.

**Target Village:**

<b>Name of School:</b>				<b>Village/Block:</b>				<b>Tehsil/Taluka:</b>				<b>District/Agency:</b>				<b>Province:</b>							
<b>From which Class to which Class. (Tick any one)</b> <div style="display: flex; justify-content: space-around;"> <div>Kachi / ECE</div> <div>Class 1 to 5</div> <div>Class 1 to 8</div> <div>Class 1 to 10</div> <div>Others</div> </div>								<b>Type of School (Tick any one)</b> <div style="display: flex; justify-content: space-around;"> <div>Boys &amp; Girls School</div> <div>Boys Only School</div> <div>Girls Only School</div> </div>				<b>Medium of Instruction (Tick any one)</b> <div style="display: flex; justify-content: space-around;"> <div>English Medium</div> <div>Urdu Medium</div> <div>Pashto Medium</div> <div>Sindhi Medium</div> <div>Arabic Medium</div> <div>Other</div> </div>						<b>EMIS/BEMIS/SEMIS Code:</b> _____ <b>School Established Year</b> _____					
<b>Date of visit</b>				<b>Day of visit</b>				<b>Arrival Time</b> _____				<b>Departure Time</b> _____				<b>Surveyor (1)</b>				<b>Surveyor (2)</b>			

(I) Children's Enrollment & Attendance	ECE/Class Kachi (When Relevant)	Class Paki (When Relevant)	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10	Total		
													Boys	Girls	
Children's enrollment (Take from register yourself)															
Children's attendance Today* (Head Count)															
School Fee (Per Month)															

(IV) Teachers	No. of Sanctioned posts		No. of Appointed Teachers		No. of Teachers Present Today (On the day of survey Physically)		No. of Teachers residents of THIS Villages	
	F	M	F	M	F	M	F	M
Head Teacher								
Regular Govt. Teachers (Doesn't include Head Teacher)								
ECE Teacher / ECE Assistant								
Contract teachers (appointed by local govt. / community / SMC)								

(V) No. of Qualified Teaching Staff							
Education	Below Matric	Matric	FA/FSc	BA/BSc	MA/MSc	M.Phil	Other

\*Note: Take a headcount of children in the room. If merged groups, ask the children of each class to raise their hands separately and then count accordingly.

(II) Class Room Observations				
(Observe yourself) If the class has many sections, choose any one.				
Observe and tick the relevant box.	Class 2		Class 8	
	Yes	No	Yes	No
Are the children of this class sitting with children from any other class?				
If yes, then with which class? (write)				
Is there a useable blackboard/white board for this class?				
Did most of the children (75%) have reading textbooks? (Ask children to show you their language textbooks and assess accordingly)				
Apart from text books, did you see any other supplementary material (e.g. Books, Charts on the wall, Board Games etc.) available in the room?				
Where were they seated (tick one)	Classroom			
	Verandah			
	Outdoor			

(III) Health and Disability			
Do you have children with disabilities in your school ?	Yes	No	
If Yes, how many ?	Total	Girls	Boys
Type of Disability			
Visual			
Hearing			
Physical			
Intellectual			
Behavioral			
Multiple			
Do you have special facilities / personnel available ?			
Ramps			
Accessible Toilets			
Health and Nutrition Officer			
Others			

Professional	None	PTC	CT	B.Ed	M.Ed	Other

(VI) No. of Teachers who got training with in last year (July 2018 - Till date)			
None	Less then 15 days	15-30 days	More then 30 days

(VII) Facilities in the School (From Observation)		
Total number of rooms in the school (count yourself)		
Total number of Class rooms being used by children (count yourself)		
Tick where relevant	Yes	No
Is there a complete boundary wall / fence ?		
Is there useable drinking water facility for children ?		
Are there useable toilets / latrines for children ?		
Are there separate toilets for girls and boys ?		
Does the school have a working library ?		
Is there a playground in the school ?		
Does the school have an electricity connection ?		
Does the school have solar panels?		
Is there a computer lab ?		
Does the school have an internet connection ?		
Does the school have smart Boards ?		
Is there useable furniture available in this school ?		

Name of School:	Village/Block:	Tehsil/Taluka:	District/Agency:	Province:
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Head Teacher/Principal Name:	Phone No.	Mobile No.
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Got the Fund/Grant information from:	Head Teacher	Regular Teacher	Para Teacher	Other
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## (VIII) SMC/SC/PTA/PTC/PTSMC Information

Is SMC/SC/PTA/PTC/PTSMC Active ?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Total Members:	Active Members	Amount in Bank	Last Meeting Date
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## (IX) FY July 2018 to June 2019

Sr #	Type of Funds	Did you receive the Money ?			If Yes, then		
					What was the amount of Fund/ Grant (Rs.) ?	Which Month/ Year was the Fund/ Grant received (MM/YY) ?	Did you spend the FULL amount ?
		Yes	No	Don't Know			Yes No Don't Know
1	SMC/SC/PTA/PTSMC PTC/Funds (Annual)						
2	Farogh-e-Taleem Fund 12 Months <input type="checkbox"/> 1 Month <input type="checkbox"/>						
3	Tuck-shop Fund						
4	Rent for cycle stand						
5	School Construction						
6	Non Salary Budget (NSB)						
7	School Specific Budget						
8	School Consolidation Budget						
9							
10							

## (X) FY July 2019 to Date of Survey

Sr #	Type of Funds	Did you receive the Money ?			If Yes, then		
					What was the amount of Fund/ Grant (Rs.) ?	Which Month/ Year was the Fund/ Grant received (MM/YY) ?	Did you spend the FULL amount ?
		Yes	No	Don't Know			Yes No Don't Know
1	SMC/SC/PTA/PTSMC PTC/Funds (Annual)						
2	Farogh-e-Taleem Fund 12 Months <input type="checkbox"/> 1 Month <input type="checkbox"/>						
3	Tuck-shop Fund						
4	Rent for cycle stand						
5	School Construction						
6	Non Salary Budget (NSB)						
7	School Specific Budget						
8	School Consolidation Budget						
9							
10							

## (XI) The Fund Spent on (tick ALL that Apply)

New Class Room/s		Repair of Class Room/s	
New verandah		Repair of Building	
New Toilets		Repair of Toilet/s	
New Main Gate		Repair of Furniture	
Boundary Wall		Repair of Water facility	
Purchase of New Furniture		Internet Connection Bill	
Purchase of New Learning Material		Repair of Computer/s	
Purchase of Stationery		Repair of Fans	
Purchase of Library books		Para Teacher/s Salary	
White Wash/Paint		Uniform	

## (XII) The Fund Spent on (tick ALL that Apply)

New Class Room/s		Repair of Class Room/s	
New verandah		Repair of Building	
New Toilets		Repair of Toilet/s	
New Main Gate		Repair of Furniture	
Boundary Wall		Repair of Water facility	
Purchase of New Furniture		Internet Connection Bill	
Purchase of New Learning Material		Repair of Computer/s	
Purchase of Stationery		Repair of Fans	
Purchase of Library books		Para Teacher/s Salary	
White Wash/Paint		Uniform	