



About the Survey



Sampling Methodology

Total Population: The total population of this survey consists of 144 rural districts of Pakistan. The sampling of ASER 2014 has been done in two parts:

- 1) The sampling of rural areas only has been done through the sampling method mentioned below.
- 2) The sampling of rural areas where urban survey was also taking place has been done by PBS (mentioned ahead)

1) Sample Design - Rural Districts

Sampling Frame: Each district is provided with

- A village list.
- Data from the Population Census 1998 on the total number of households
- Total population of each village in the list.

Sample size and its Allocation:

- Keeping in view the variability of the key variables, population distribution and field resources, a total sample of 600 households pertaining to 20 households from each village is being used.
- Sample primary sampling units (PSUs) have been considered sufficient to produce reliable estimates with 5% margin of errors at 95% level of confidence.
- The detailed allocation plan is shown below:

Number of Districts	Number of Villages per District	Number of Households per Village
123	30	20

Sample Design: A two stage sample design was adopted:

- **First stage:** 30 villages selected using the village directory of the 1998 census.
- **Second stage:** 20 households are selected in each of the 30 selected villages.

Selection of Primary Sampling Units (PSUs): Villages of districts have been taken as PSUs:

- Sample PSUs have been selected using probability proportional to size (PPS) method.
- Every year, 20 villages from the previous year are retained and 10 new villages are added. Ten villages are dropped from the previous year's list and 10 new villages are added from the population census village directory. The 10 new villages are also chosen using PPS.
- The 20 old villages and the 10 new villages give us a "rotating panel" of villages, which generates better estimates of changes.

Selection of Secondary Sampling Units (SSUs): Households have been treated as secondary sampling units (SSUs).

- Based on actual households in each sample PSUs, 20 households have been selected.
- We divide the village into four parts:
 - In each of the four parts, started from the central location and pick every 5th household on the left hand-side in a circular fashion till 5 households are selected from each part.

Selection of School:

- 1 government school from each selected village (Mandatory)
- 1 private school from each selected village (Optional)

2) Sample design for 21 Urban & Rural Districts

To avoid bias in the sampling frame, sampling of 21 rural and urban districts was done by PBS. This way, it was ensured that the boundaries of rural and urban areas do not overlap with each other and selected blocks/villages are different for the urban districts and same rural districts

Total Population: The total population of this survey consists of all urban and rural areas from Bahawalpur, Faisalabad, Gujranwala, Hyderabad, Islamabad - ICT, Karachi Central, Karachi East, Karachi Malir, Karachi South, Karachi West, Khuzdar, Lahore, Larkana, Mardan, Multan, Peshawar, Quetta, Rawalpindi, Rahim Yar Khan, Sukkur, Swat.

Sampling Frame: PBS has its own urban area frame updated in 2011 through Economic Census.

- Each of the 21 districts has been divided into well defined blocks consisting of 200-250 households with well defined boundaries.
- These blocks have been considered Primary Sampling Units (PSUs) for urban domain.

Rural Frame consists of list of blocks. A block may be a whole village or part of a village. Rural Area Frame has been updated during house listing in 2011 for conduct of Census.

- Village or its parts are considered as Primary Sampling Units (PSUs) for rural domain.

Stratification Plan:

- Self Representative Cities (SRC): Karachi, Sukkur, Hyderabad, Lahore, Rawalpindi, Islamabad, Faisalabad, Peshawar, Multan & Quetta cities have been considered as large -sized cities. These cities constitute separate stratum and have further been sub-stratified according to low-, middle-, and high-income groups.
- Other Urban Area: Rest of the part has been taken as other urban areas /localities. (Note: There is no other urban locality in District Islamabad, Peshawar & Quetta).
- Rural areas: In rural domain, each administrative district has been treated as independent and separate stratum.

Sample size and its Allocation: Keeping in view the variability of the key variables, population distribution and field resources, the following is the composition of the total 18,530 sample households:

A total sample of 937 PSUs have been considered sufficient to produce reliable estimates with 5% margin of errors at 95% level of confidence. The detailed allocation plan of sample PSUs is shown below:

Sr. No	City/Area	Total Sample (PSUs)		Total	Total Households		Total
		Urban	Rural		Urban	Rural	
1	Bahawalpur	14	26	40	280	520	800
2	Faisalabad	22	23	45	440	459	899
3	Gujranwala	21	21	42	420	416	836
4	Lahore	30	16	46	597	319	916
5	Multan	21	24	45	420	478	898
6	Rahim Yar Khan	12	25	37	240	500	740
7	Rawalpindi	20	23	43	398	460	858
8	Hyderabad	29	15	44	579	300	879
9	Karachi-Central	45	-	45	900	-	900

10	Karachi-East	48	-	48	942	-	942
11	Karachi-Malir	27	26	53	500	493	993
12	Karachi-South	48	-	48	909	-	909
13	Karachi-West	31	21	52	615	419	1034
14	Larkana	18	21	39	343	419	762
15	Sukkur	27	23	50	540	450	990
16	Khuzdar	8	29	37	160	558	718
17	Quetta	25	19	44	500	380	880
18	Mardan	15	30	45	299	600	899
19	Peshawar	22	26	48	437	520	957
20	Swat	13	30	43	260	600	860
21	Islamabad	24	19	43	480	380	860
Total		520	417	937	10259	8271	18530

Note: For each Sample PSU, 20 households (SSUs) will be selected.

20% of the sample size of the urban districts; covered in previous ASER Round (2013) has been taken into account.

Sample Design: A stratified two-stage sample design has been adopted for this survey.

Selection of primary sampling Units (PSUs):

- The PSUs are selected using probability proportional to size (PPS) method.
- The number of households (updated 2004), were used as measure of size for selection of sample PSUs.

Selection of Secondary Sampling Units (SSUs):

- Households have been treated as secondary sampling units (SSUs).
- 20 households have been selected by systematic sampling technique, in each sample PSU.

Selection of School

- 1 government school from each selected block (Mandatory)
- 1 private school from each selected block (Optional)

SURVEY METHODOLOGY

HOW TO MAKE A MAP AND SECTIONS

- **Contact Village Elder:** Introduce yourself to the Village Elder, Councilor or to other senior member(s) of the Panchayat to give them a sense of the visit's objective. As you walk around in the village talk to different people and ask about the village. **Tell them about ASER.** This initial walking and talking may take more than an hour.

Mapping:

- **Talk to people:** How many different hamlets/sections are in the village? Where they are located? What is the social composition of the households in each hamlet/section? What is the estimate of households in each hamlet/section? Tell them about ASER.

- **Rough map:** It is often helpful to first draw all the roads or paths coming into the village and going out of the village. Use the help of local people to show the **main landmarks** – mosques, river, road, school, bus-stop, baithak, shop etc. Mark the main roads/streets/paths through the village prominently on the map. Marking the directions – north, south, east, and west will be helpful.

- **Final map:** Once everyone agrees that this map is a good representation of the village, and it matches with your experience of having walked around the whole village, then copy it on the map sheet provided.

Marking and numbering sections on the map: Use the map sheet provided and fill out all the information provided.

- **If the village has hamlets:**

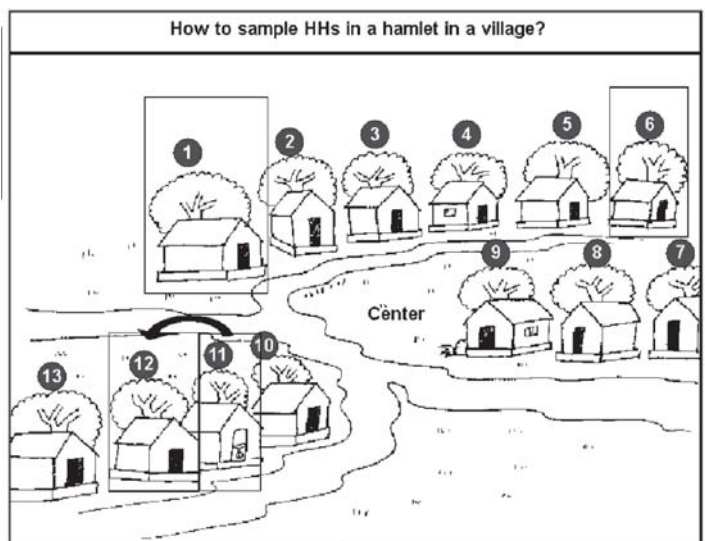
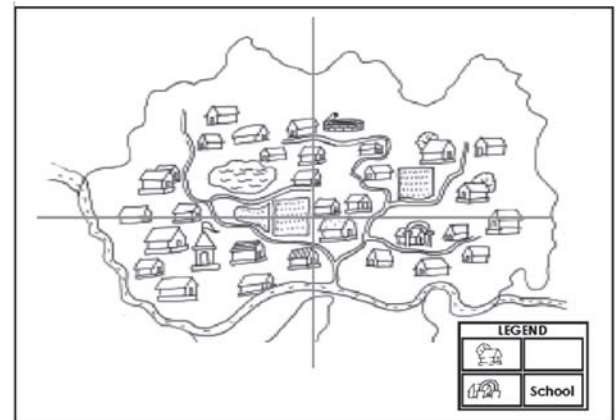
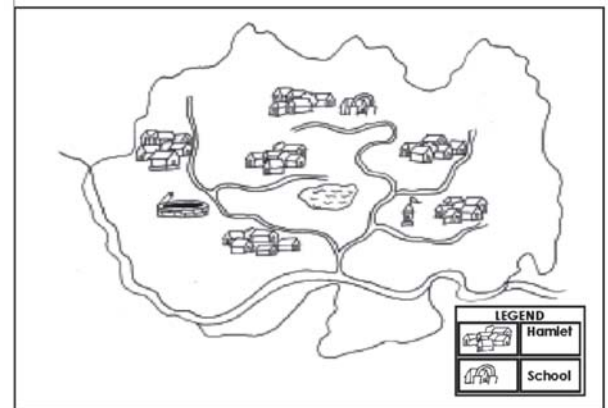
- Mark the hamlets on the map and indicate the approximate number of households in each hamlet.
- If the village consists of **more than 4 different hamlets**, then **make chits with numbers for each hamlet. Randomly pick 4 chits**. On the map, indicate which hamlets were randomly picked for surveying.
- Do not worry if there are more people in one hamlet than in the other.
- If there are 4 or less hamlets, then we will go to all of these hamlets.

- **If it is a village with continuous habitation:**

- **Divide the entire village in 4 sections equally.**
- For each section, **note the estimated number of households.**

HOW TO SAMPLE HOUSEHOLDS

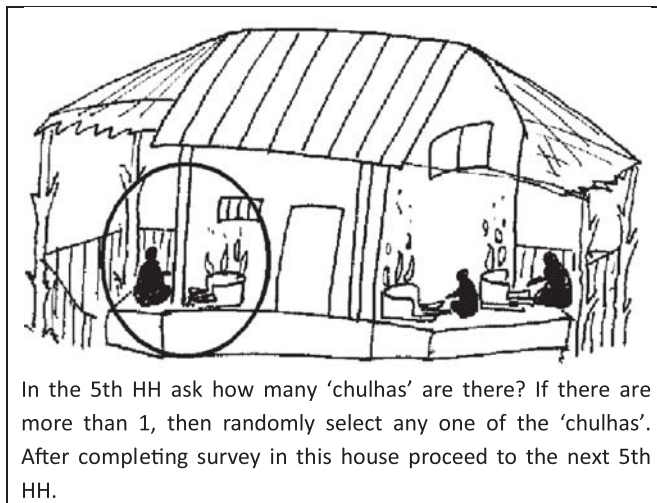
- In the entire village, information will be collected for 20 randomly selected households.
- Go to each hamlet/section. Try to find the central point in that hamlet/section. Stand facing the houses in the center of the habitation.
- Conduct the survey with every 5th household rule, from the left-hand side in the habitation (e.g. 5th house, 10th house, 15th house, etc). While selecting households, count only those households that someone lives in. In every selected household:



- **Multiple kitchens:** Ask how many kitchens or 'chulhas' are there? If there is more than one kitchen, then randomly select any one of the kitchens in the household. After surveying this household, select the next 5th household (door or entrance to the house). Ask for all the children in each household within the age group 3 to 16 who eat from the same chulha.

- **House closed:** If the selected household is closed or if there is nobody at home, note that down on your compilation sheet as "house closed". **This household IS NOT counted as a surveyed household as one of the 20 households for the survey.** DO NOT include this household in the survey sheet.

- **No response:** If a household refuses to participate, note that down on your compilation sheet as "No response". However, as above, **this household IS NOT counted as a surveyed household.** Move on to the next house. Continue until you have 5 households in each hamlet/section in which not only were the inhabitants present, but they also participated in the survey.



- **No children:** If there are no children or no children in the age group 3–16 in a household but there are inhabitants, **INCLUDE THAT HOUSEHOLD.** Take all the relevant information like the household number, name of the family head, age and education related information of the mothers, if any. **Such a household WILL BE COUNTED as one of the 5 surveyed households in each hamlet/section.**
- **Stop after** you have completed **5 households in each hamlet/section.** If you have reached the end of the section before 5 households are sampled, **go around again** using the same every 5th household on the left-hand side rule. If a surveyed household gets selected again, then go to the next household. Continue the survey till you have 5 households in the section.
- Now move to the next selected hamlet/quadrant. Follow the same process.
- Make sure that you go to households **ONLY** when children are likely to be at home. This means that it should be a **Saturday/Sunday or a holiday.**

WHAT TO DO IN EACH HOUSEHOLD

Basics of the household sheet: Following is some basic information required to be filled in the household sheet before the start of the survey.

- **Household ID:** Write the household number (e.g. 1, 2, 3,.....20)
- **Name of Family:** write down the name of **Family head.**
- **Total household members:** Write down the **number of male and female members** eating from the same kitchen. This should include children also.
- **Date and Time:** Write down the date, day, start & end time on the day of the survey visit.

- **Surveyors:** Write down the names of the surveyors.
- **Village identification:** Carefully fill out the relevant name of the village, tehsil/taluka, district and province.

In Each Sampled Household: We will note information about the household and all the children (3-16 years), their mother and father who live in the household on a regular basis.

Household with multiple kitchens: If there is more than one kitchen (chulhas) in the selected household, then randomly select any one of the kitchens in the household and record the total number of family members who eat from that chosen kitchen.

- **Children 3 to 4:** On the household sheet, note down child's name, age, whether they are attending Kachi or any other form of pre-school centre. **We will NOT test children who are under 5 years of age.**
 - Ask all children in this age group their current schooling status, meaning whether the child is currently enrolled in kachi or any other school, dropped out of school or was never enrolled in any school.
 - Ask all (enrolled and dropped out) children if they take any private supplementary tuition (paid classes in addition to regular school).
 - Also ask the enrolled children if they go to the specific school which you have/will be surveying.
- **Children 5 to 16:** On the Household sheet, note down child's name, age, gender and all other details.
 - Ask the current schooling status of each child, i.e. whether the child is currently enrolled in school, dropped out of school or was never enrolled in any school.
 - If the child is enrolled then note down the class which the child is attending at the time of the survey and the type of school each child is going to, i.e. government, private, madrassah or any other type of school.
 - Ask all (enrolled and dropped out) children if they take any private supplementary tuition (paid classes in addition to regular school).
 - Also ask the enrolled children if they go to the specific school which you have/will be surveying.
 - **All children in this age group (5 to 16) will be tested in basic reading, arithmetic and English.** (We know that younger children will not be able to read much or do sums but still follow the same process for all children so as to keep the process uniform). Ensure that the child is comfortable before and during the test and that sufficient time is given to each child.
 - **Parents' Education: Following information regarding parents education will also be recorded**
 - Total number of Children
 - Whether mother and/or father have gone to school?
 - Mother and/or father's education (Highest class completed)
 - Do not take information if the father is dead.

Out of school children (drop outs and never enrolled children)

- Ask for the last class that the dropped out child passed and the reason for dropping out (such as law and order, poverty, flood, school building shifted by government or others).

- Even the dropped out and never enrolled children aged 5 to 16 have to be tested.

OTHER THINGS TO REMEMBER:

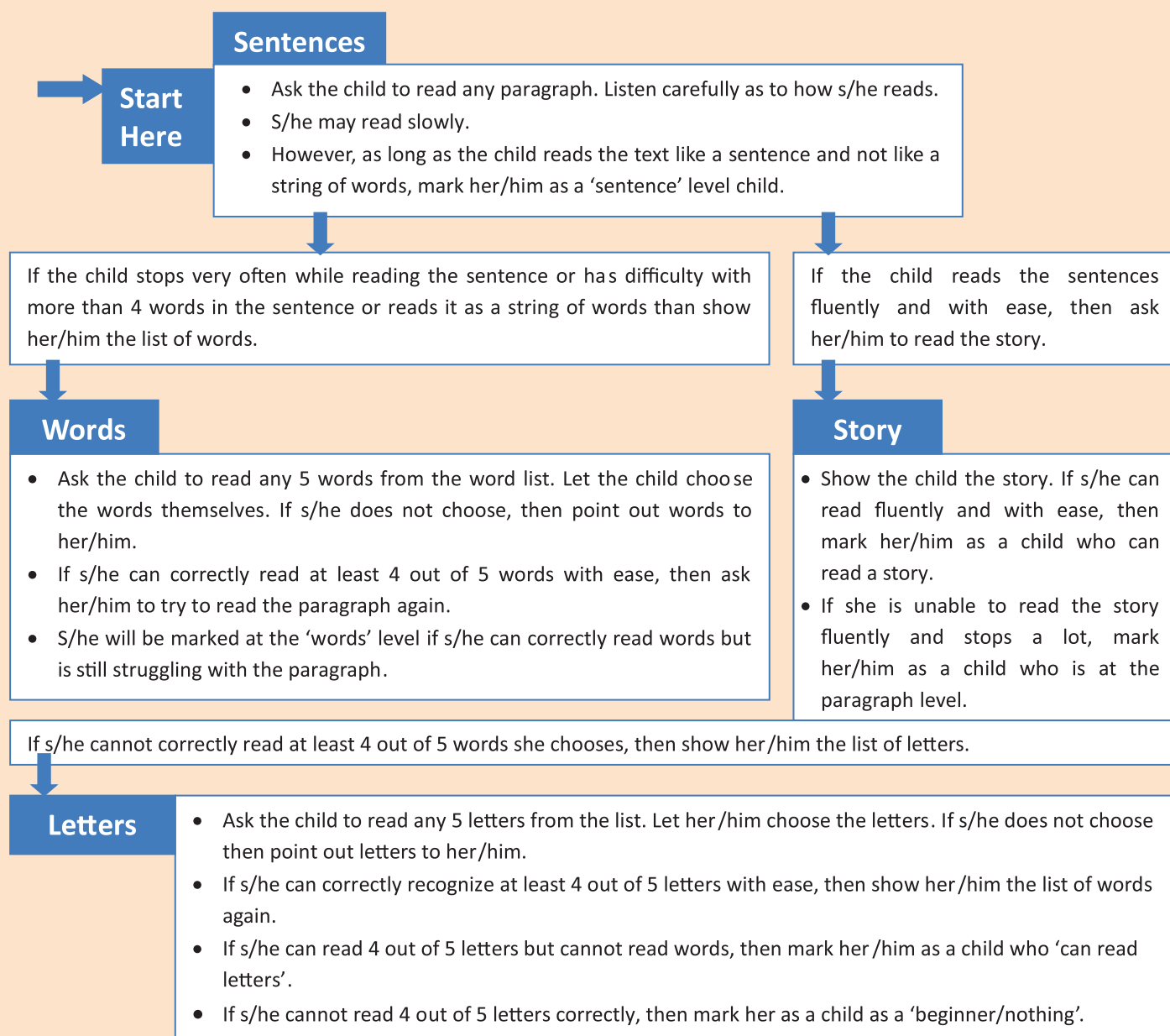
- **Non-resident children:** Do not survey children who are visiting their relatives and friends in the sampled village.
- **Older children:** Often older girls and boys (in the age group 11 to 16) may not be thought of as children. Be sensitive to this issue and therefore avoid using words like “children”.
- **Children out of the village:** If there are children in the family but who are not present in the village during the survey, do not take their details.
- **Mothers under or 16 years of age:** Often in villages, you can come across mothers who are less than 16 years of age. Information on them will be collected as a mother as well as a child between the age 5 to 16 years, and they will also be tested in all three assessments.

*Many children may come up to you and want to be included in the process out of curiosity. Do not discourage these children. You can interact with them. But concentrate on the fact that data must be noted down **ONLY** for children from households that have been randomly selected.*

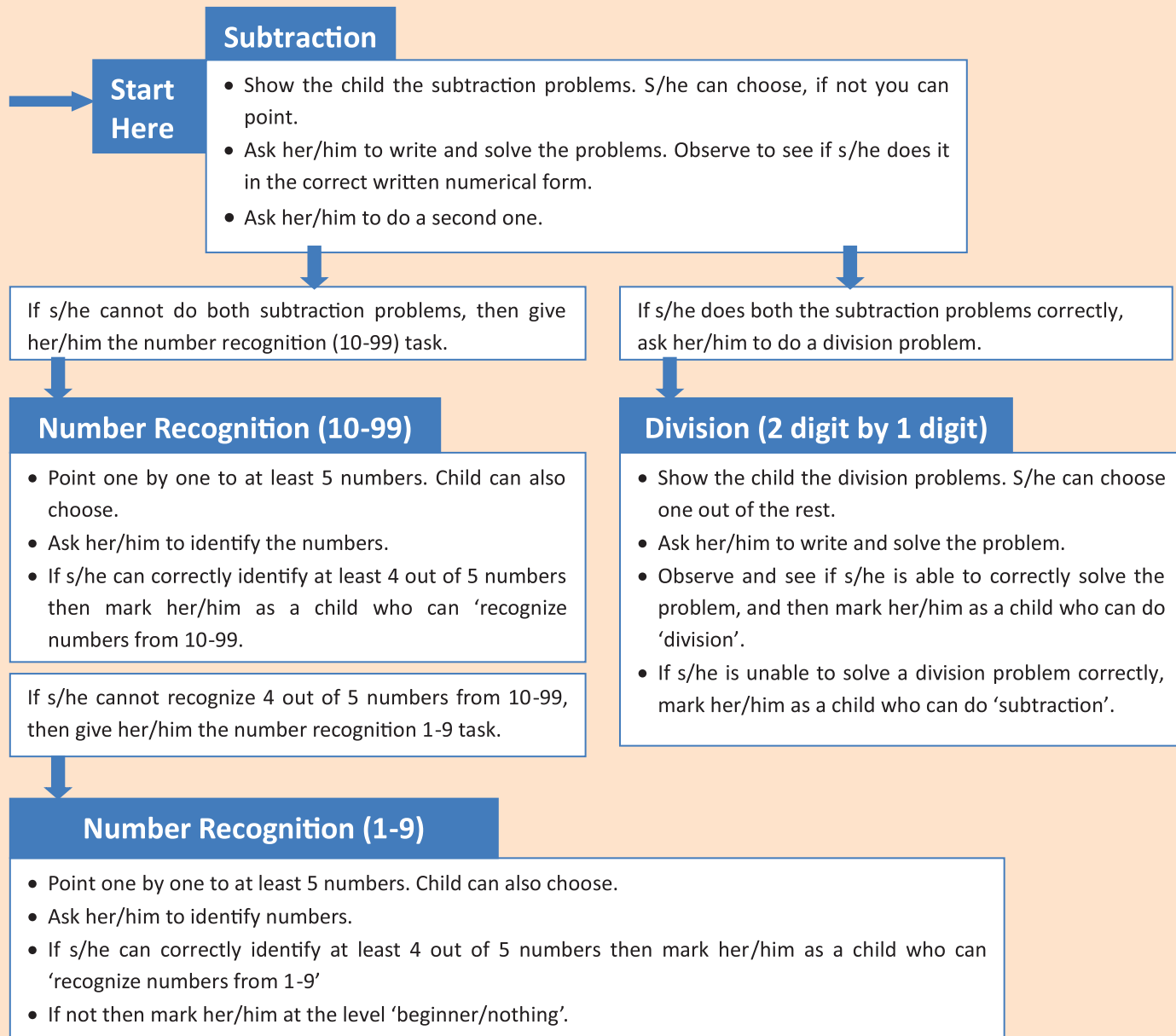
Household Indicators: All information on household indicators is to be recorded based, as much as possible, on observation and evidence. However, if for some reason you cannot observe it note down what is reported by the household. This information is being collected in order to link education status of the child with household economic conditions.

- **Type of house the child lives in:** Types of houses are defined as follows:
 - **Pucca House:** A pucca house is one, which has walls and roof made of the following material.
 - Wall material: Burnt bricks, stones (packed with lime or cement), cement concrete, timber etc.
 - Roof Material: Tiles, GCI (Galvanised Corrugated Iron) sheets, asbestos cement sheet, RBC (Reinforced Brick Concrete), RCC (Reinforced Cement Concrete) and timber etc
 - **Kutcha House:** The walls and/or roof of which are made of material other than those mentioned above, such as un-burnt bricks, bamboos, mud, grass, reeds, thatch, loosely packed stones, etc.
 - **Semi -Pucca house:** A house that has fixed walls made up of pucca material but roof is made up of the material other than those used for pucca house.
 - **Ownership of House:** whether they owned the house or not?
- **Electricity in the household:**
 - Mark yes or no by observing if the household has wires/electric meters and fittings or not.
 - Mark yes even if electricity is off because of load shedding. (The purpose of this is to find out whether the household had the facility of electricity available to them or not)
- **TV:** Mark yes or no if there is a TV in the household.
- **Mobile:** Mark yes or no if the residents of the household possess a mobile phone.
- **How far is the nearest school:** Ask the one-way distance (in Km) of the nearest school from the house. It does NOT have to be the school their children go to.

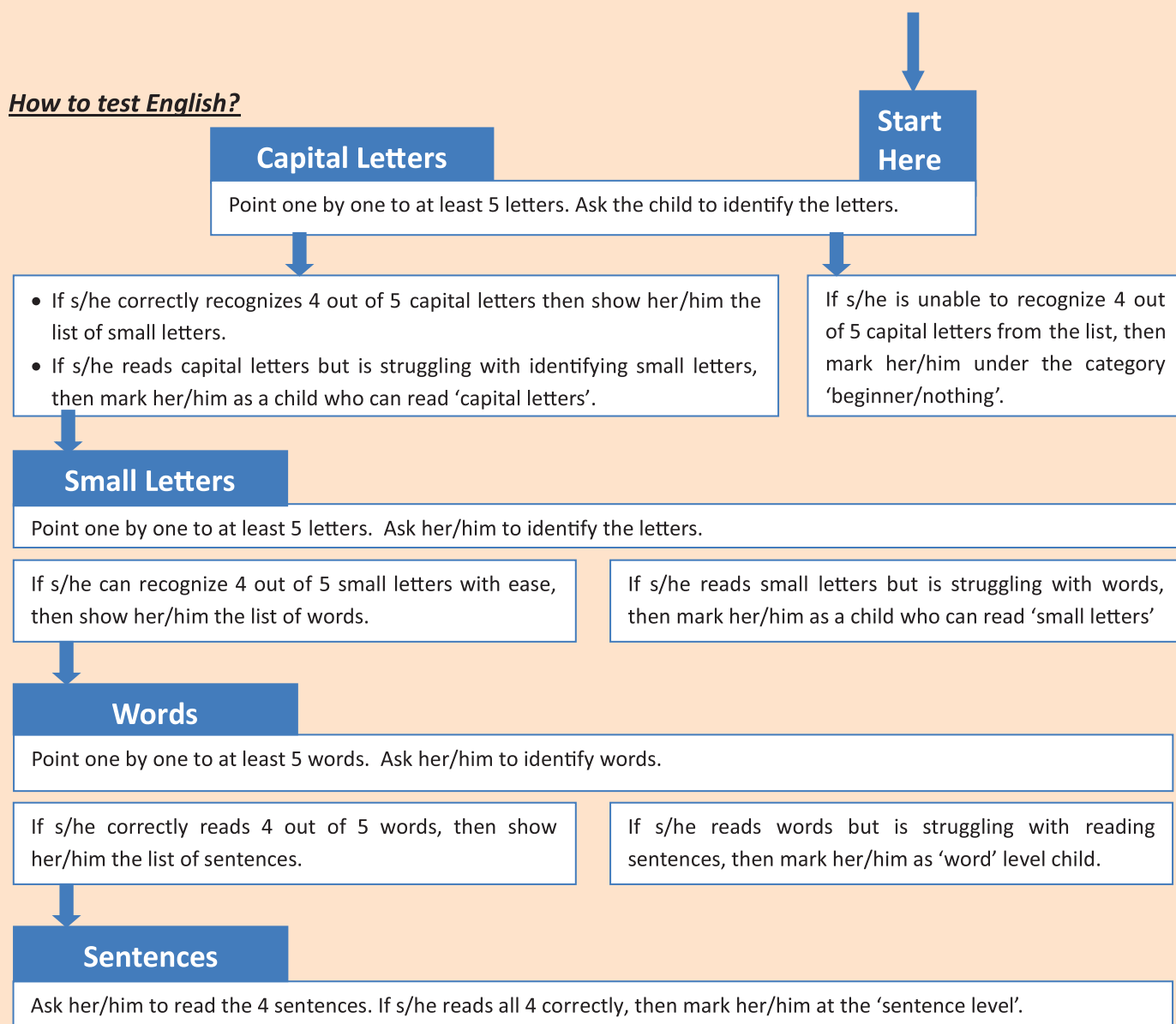
HOW TO TEST READING (Urdu / Sindhi / Pashto)?



How to test Arithmetic?



How to test English?



How to test General Knowledge?

URDU/SINDHI/PASHTO

These questions should only be asked from children who have been marked at story level. The child who has been able to read a story, should be asked two questions about the story and be marked accordingly.



ENGLISH

Ask the child to identify and tell names (in English) of any three pictures present in the box. If s/he answers any two correctly, then mark her/him Yes, otherwise No.



ARITHMETIC

For Question 1: Ask the child to identify the time of the clock present in the box. If s/he answers any one correctly, then mark her/him Yes, otherwise No.

For Question 2: Ask the child to solve two questions about addition and multiplication. Mark her/him accordingly. If both are correct, mark Yes for both and vice versa.

These questions should only be asked from children who are currently enrolled in Class 1 and above. Those who are not enrolled, these should be asked from children who are of age 10 and above.

WHAT TO DO IN A SCHOOL

GENERAL INSTRUCTIONS

- Visit any **government school** in the village with classes from Class 1 to 10 or High School. If there is no High school in the village, then go to middle school. In case middle school is not available go to primary school. In the top box of the Observation Sheet, tick according to the school type. If there is no government school in the village go to nearest **government school** located in nearby village.
- Meet the Head Master/head Mistress (if the Head Master/Mistress (HM) is absent, then meet the senior most teacher of the school) and take the following information.
- Record the name of the school, name of village, name of Tehsil/Taluka, District/Agency and the province.
- Tick the respective box for type of school i.e. High, Middle, Primary or Other.
- Tick type of school if it is:
 - Boys and Girls School
 - Boys only School
 - Girls only School
- Tick Medium of School:
 - English
 - Urdu
 - Pashto
 - Sindhi
 - Or any other Medium
- EMIS/BEMIS/SEMIS Code: write the EMIS/BEMIS/SEMIS code of the school
- Write Down School since (Establishment Year).
- Note the **Time of Entry** into the school and **Time of Exit** from School.
- Date of visit: write the date of survey
- Day of visit: write the day of survey
- Name of surveyors: write the names of both surveyors
- Does the school have special children enrolled? Tick in the Yes or No box accordingly.
- If there are any special children enrolled in the school, mention if there are any special facilities for those children.
- School affiliation with any NGO like Punjab Education Foundation, Balochistan Education Foundation, Sindh Education Foundation, UNICEF, NCHD, etc (write NGO Name). If yes, then ask the name and year of affiliation (*Only for private school sheet*).
- When at the school, ask the Head Master for the **enrollment register** or any official document on the enrollment in that school.

WHAT TO DO in Government/Private School?

Children's Enrollment & Attendance (Section 1- Govt. & Pvt.)

1. ASK for the registers of all the classes and fill in the **enrollment**.
2. Make sure the HM has introduced you to the teacher. If not, introduce yourself and ASER. Request for his/her permission to collect information in the classroom.
3. Take permission from Head Masters /Mistress or Teacher of respective class before observing the class.
4. MOVE AROUND to the classes/areas where children are seated and take down their attendance **class-wise** by **counting** them YOURSELF. You may need to seek help from the teachers to distinguish children class-wise as they are normally found seated in mixed groups. In such a case, ask children from each standard to raise their hands. Count the number of raised hands and accordingly fill the same in the observation sheet (class-wise). Please note that you should **only** COUNT those children who are physically present in the class.
5. You can fill this information after you have collected all information from school records and registers. But make sure you do the head count of children enrolled in the school yourself also.
6. Ask head teacher for school fee, separately for each class and record in the relevant box.
7. Ask head teacher for total boys and total girls enrolled in the school.

Class Room Observations, Observe and Ask if required (Section 2- Govt. & Pvt.)

1. This section is to be filled for Class 2 and Class 8 only (in case of primary school only choose class 2). Write down the class with whom these classes are sitting.
2. OBSERVE where the class is sitting (room, verandah, outdoor) and fill accordingly.
3. Is there a black board in the class? Yes / NO
4. Check whether the black board is useable or not? Write yourself on the black board.
5. OBSERVE if children have their textbooks (at least of one subject). Ask the children to show English textbook or that of Urdu to make a correct assessment.
6. Apart from the textbooks, OBSERVE if there is any other supplementary material (e.g. books, charts on the wall, board games, etc.) in the room. Mark accordingly for each class you observe.

General Comments and Observations (Section 3- Govt. & Section 4- Pvt.)

Write any general comments/observations that you noted while observing the school. Use back side of sheet for more comments/observations.

Teachers (Section 4- Govt. & Section 3- Pvt.)

1. Request the Head Teacher to provide you information on teachers in the school. Collect and note down the information on:
 - a. Number of sanctioned teaching posts (*Only for Government school*)
 - b. Teachers appointed
 - c. Regular/Government teachers (do not include the Head Master)
 - d. Contract/Para teachers: If the school has para-teachers or teachers appointed by the School Management Committee (SMC), mark that separately.
 - e. Number of teachers present on the day of the survey.
 - f. Number of teachers living in this village, if applicable.
 - g. Also ask each category of teachers (Head Teacher, regular teachers, para -teachers) whether they reside in the village or a neighboring village. Count the number of teachers residing in the same visited village/neighboring villages and write this number in the observation sheet.

No of Qualified Teaching Staff (Section 5- Govt & Section 6- Pvt.)

Qualifications of teachers should be incorporated separately in the form of:

- Educational Level: i.e. Matric, FA/F.Sc, BA, B.Sc, MA/M.Sc, M.Phil or any other. Count teachers for their respective educational levels and mention the count in the respective boxes.
- Professional Qualification: i.e. CT, PTC, B.Ed, M.Ed etc. Count teachers for their respective professional qualifications and mention the count in the respective boxes.

No. of teachers who got training in the last year (July 2013-June2014) (Section 6- Govt.)

This requires you to enlist number of teachers who got any training in the previous year, see the date mentioned above to count what is meant by one year. If yes determine the time period for the training e.g. 15 days, 30 days or more than 30 days.

Facilities in the School (Section 7- Govt. & Section 7- Pvt.)

Count yourself and write down:

- Total numbers of rooms in the school.
- Number of rooms used for classes

Tick the Relevant

- Is drinking facility available and being used by children?
- Is there a complete school boundary wall/fence?
- Is toilet available and being used by children? You need to check the functionality and also observe whether children are going to the toilet present in the school. Or are they using staff toilet or one available in the mosque for example.
- Does the school have library books?
- Could you see the library books?
- Is there any playground?
- Does the school have an electricity connection?
- Is there a science laboratory available in the school?
- Is there a computer lab?
- Does the school have internet?

Note the **time of exit** from the school.

Page No 2 (Only for Government School Sheet)

- Record name of the school, name of village, name of Tehsil/Taluka, District/Agency and the province.
- Record name of Head Teacher/Principal, school phone number and Head Teacher/ Principal's mobile number.
- The Head Master should be requested to provide information for this section. In the absence of the Head Master, ask senior most teacher OR the person who is in charge of the school to provide information for this section.

SMC/SC/PTA Information (Section 8- Govt.)

- Is SMC/SC/PTA active? Yes, No
- Write total number of members
- Write number of active members
- Write amount in bank
- Write last SMC/SC/PTA meeting date.

School Fund Information (Section 9- Govt.)

1. For this section, note down information for July 2013 to June 2014.
2. Get funds information for **SMC/SC/PTA/PTSMC/PTC FUNDS, FAROGH-E-TALEEM FUND, TUCK SHOP FUND, CYCLE STAND FUND, SCHOOL CONSTRUCTION FUND** and write down the name of other source of funds.
3. Ask if the school got a fund. If yes, then note down the amount and when this **fund** was received. Also mention the **month and year** in which fund was received. If the person answering this section says that he/she is going to receive the **fund** in the **future**, then mark "no".
4. If the fund was received, ask if the school has spent the entire fund? Yes, No, Do not know.
5. There are instructions under this section asking where the school fund was spent? Mark which is relevant.
6. Ask the person answering this section about the fund in a way that the person does not feel threatened or uncomfortable. If the person refuses to answer or is hesitant to answer this section, then do not force the person and move on to the next section. The remaining questions of this section should be left BLANK.

School Fund Information (Section 10- Govt.)

This section is similar to section 10 other than the date by which you are required to record the information for school fund. Record the information for school fund from July 2014 to date of survey.

Only for Private School Sheet

School Fund Information (Section 5- Pvt.)

1. For this section, note down information for July 2013 to June 2014 and July 2014 to date.
2. Write down the name of person who provides the information.
3. If the school gets any funds from government, private individual, or an NGO. Mark yes.
4. If the school got a fund, then note down the amount and when this **fund** was received. Write down the **month and year** in which fund was received. If the person answering this section says that he/she is going to receive the **fund** in the **future**, then mark “no”. Also write the name of the department/organization.
5. Ask the person answering this section about the fund in a way that the person does not feel threatened or uncomfortable. If the person refuses to answer or is hesitant to answer this section, then do not force the person and move on to the next section. The remaining questions of this section should be left BLANK.

HOUSEHOLD SURVEY SHEET

Annual Status of Education Report	Household ID	Names of Family Head		Date of Survey	Start Time	Province	Union Council
ASER 2014 ILLITERACY ESTIMATED BY SAIED	20	Total HH members with SAME KITCHEN	Male 3	19-10-14 Sunday	5:25 PM	AJK	Kathar
			Female 4	Name of Surveyor (1) Muhammad	End Time 5:55 PM	District/Agency Mirpur	Village/ Block
				Name of Surveyor (2) Muhammad		Tehsil/Taluka Dadaya	Dehri Qasim Thapr

[illegible]

V) Household Indicators

[illegible]

IV) Health and Functioning

[illegible]

GOVERNMENT SCHOOL OBSERVATION SHEET																																																																										
<p>Annual Status of Education Report</p> <p>ASER 2014</p> <p>Facilitated by SAIED</p>																																																																										
<p>Instructions: Visit any government school first preference to High School then Middle and then Primary, if there is no government school in the village, then visit nearest Government School. Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register.</p>																																																																										
Name of School		Village/Block		Tehsil/Taluka		District/Agency		Province																																																																		
From which Class to which Class, (Tick any one)		Type of School (Tick any one)		Medium of School (Tick any one)		EMIS/BEMIS/SEMIS Code:		School Established Year																																																																		
<input checked="" type="checkbox"/> Class 1 to 5 <input type="checkbox"/> Class 1 to 10 <input type="checkbox"/> Others		<input type="checkbox"/> Boys & Girls School <input type="checkbox"/> Boys Only School <input type="checkbox"/> Girls Only School		<input type="checkbox"/> English Medium <input checked="" type="checkbox"/> Urdu Medium <input type="checkbox"/> Pashto Medium <input type="checkbox"/> Other		32410129																																																																				
Date of visit		Day of visit		Arrival Time		Departure Time		Surveyor (1)																																																																		
20-10-2014		20-10-2014		10:00		11:00		20-10-2014																																																																		
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For more comments use the back side of the page.

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2014

GOVERNMENT SCHOOL OBSERVATION SHEET

Page 2

Name of School: Government School

Head Teacher/Principal Name: Mr. A. A. Khan

Got the Fund/Grant information from: Head Teacher ☒ Regular Teacher ☐ Para Teacher ☐ Other ☐

Tehsil/Taluka: 13/10

Phone No.: 0336-7561390

District/Agency: 13/10

Province: 13/10

Is SMC/SC/PTA/PTC/PTSMC Active? Yes ☒ No ☐

Total Members: 7 Active Members: 4

Amount in Bank: 6100/2

Last Meeting Date: 20-8-14

(VIII) SMC/SC/PTA/PTC/PTSMC Information

(IX) FY July 2013 to June 2014

Sr #	Type of Funds	Did you receive the Money?		If Yes, then		Did you spend the FULL amount?
		Yes	No	What was the amount of Fund/Grant received (Rs.)?	Which Month/Year was the Fund/Grant received (MM/YY)?	
1	SMC/SC/PTA/PTSMC PTC/Funds (Annual)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	7500	July 2014	
2	Farogh-e-Taleem Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
3	Tuck-shop Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
4	Rent for cycle stand	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
5	School Construction	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6						
7						
8						
9						
10						

(X) FY July 2014 to Date of Survey

Sr #	Type of Funds	Did you receive the Money?		If Yes, then		Did you spend the FULL amount?
		Yes	No	What was the amount of Fund/Grant received (Rs.)?	Which Month/Year was the Fund/Grant received (MM/YY)?	
1	SMC/SC/PTA/PTSMC PTC/Funds (Annual)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
2	Farogh-e-Taleem Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
3	Tuck-shop Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
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5	School Construction	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6						
7						
8						
9						
10						

The Fund Spent on (tick ALL that Apply)

New Class Room	<input type="checkbox"/>
New verandah	<input type="checkbox"/>
New Toilets	<input type="checkbox"/>
New Main Gate	<input type="checkbox"/>
Boundary Wall	<input type="checkbox"/>
Purchase of New Furniture	<input checked="" type="checkbox"/>
Purchase of New Learning Material	<input type="checkbox"/>
Purchase of Stationery	<input type="checkbox"/>
Purchase of Library books	<input type="checkbox"/>
White Wash/Paint	<input checked="" type="checkbox"/>

The Fund Spent on (tick ALL that Apply)

New Class Room	<input type="checkbox"/>
New verandah	<input checked="" type="checkbox"/>
New Toilets	<input checked="" type="checkbox"/>
New Main Gate	<input type="checkbox"/>
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Purchase of Stationery	<input type="checkbox"/>
Purchase of Library books	<input type="checkbox"/>
White Wash/Paint	<input type="checkbox"/>

PRIVATE SCHOOL OBSERVATION SHEET

Instructions: Visit any private School, first preference to High School then Middle and then Primary, Meet Head Master (In absence of the HM, meet the senior most teacher of the school). Documents required: Enrollment/ Attendance register.

Name of School Al-Murtaa Academy Murtezaabad				Village/Block: Murtezaabad				Tehsil/Taluka Aliabad				District/Agency Murteza-Nager				Province Gilgit-Baltistan																																															
From which Class to which Class. (Tick any one)				Type of School (Tick any one)				School Established Year 14 May 1993				Date of visit 11 Oct 2014				Arrival Time 9:35																																															
Class 1 to 5 <input type="checkbox"/>				Class 1 to 10 <input type="checkbox"/>				Boys Only School <input type="checkbox"/>				Boys Only School <input type="checkbox"/>				Day of visit Saturday																																															
Class 1 to 8 <input type="checkbox"/>				Class 1 to 10 <input type="checkbox"/>				Girls Only School <input type="checkbox"/>				Girls Only School <input type="checkbox"/>				Departure Time 11:00																																															
Medium of School				Urdu Medium <input type="checkbox"/>				Pashto Medium <input type="checkbox"/>				Sindhi Medium <input type="checkbox"/>				Name of Surveyors (1) Gulam Bano																																															
English Medium <input checked="" type="checkbox"/>				Urdu Medium <input type="checkbox"/>				Pashto Medium <input type="checkbox"/>				Sindhi Medium <input type="checkbox"/>				Name of Surveyors (2) Pia Dina																																															
Any NGO/Foundation affiliated with School? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				If "Yes" mention name: Aga Khan Board of Green School				Since (Year) 2011																																																							
Does the school has special children enrolled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>																If yes, are there any special facilities for those children?																																															
(I) Children's Enrollment & Attendance																(V) School FUND Information (Ask Headmaster this section. If absent, indicate who answered the section)																																															
				Class 1				Class 2				Class 3				Class 4				Class 5				Class 6				Class 7				Class 8				Class 9				Class 10				Total				Who answered this section? (✓ Tick relevant)															
Children's enrollment (Take from register yourself)				56				12				26				23				22				19				35				21				14				127				Head Master <input type="checkbox"/> Teacher <input checked="" type="checkbox"/> Other <input type="checkbox"/>																			
Children's attendance Today (Head Count)				29				7				21				18				17				27				18				20				10				98				Did you get any FUNDS from Government/Private individuals/NGO?																			
School Fee (Per Month)				600				700				700				700				700				800				800				800				800				If Yes, what was the amount of this FUND (Annual)?																							
																																								In which month was this FUND received?																							
																																								Name of Department/Organization																							
(II) Class Room Observations																(VI) No. of Qualified Teaching Staff																																															
Observe and tick the relevant box.																Class 2				Class 8				Below Matric				Matric				FA/FSc				BA/BSc				MA/MSc				M.Phil				Other															
																Yes				No				Yes				No				None				PTC				CT				B.Ed				M.Ed				Other											
Are the children of this class sitting with children from any other class?																<input checked="" type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>				<input type="checkbox"/>											
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				Outdoor																																																											
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They have computers but no any net facility. They not have any professional.																Total number of rooms in the school (count yourself).																14																															
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Is there a playground in the school?																<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>																																							

Village/Block:

Tehsil/Taluka:

District/Agency:

MAP OF THE VILLAGE/BLOCK Hurdap



LEGEND	
	Mosque
	Govt. School
	Private School
	Bridge
	River
	Stream
TOTAL HOUSEHOLDS	
215	
Approx. POPULATION	
1500	
Local Language	
Khowar	
Total number of School	
Government	Private
01	01

Facilities	Yes	No
Post Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bank	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PCO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Internet Cafe/Computer Center	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paved Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>

INSTRUCTIONS TO FILL THE MAP

- Mark the different hamlets/ sections
- Number each hamlet/section on the map
- Mention the total (approx.) Number of households in each hamlet/section
- Mark the hamlets/sections surveyed
- Show the main landmarks - schools, health centers, Also use the following for reference - mosque, river, road, school, bus-stop, bathak, otaque, shop, etc.
- Verify all the information on the map with people in the village as you walk around.
- Health facilities (clinic/BHU/RHC..etc.)

Mark the main roads/streets/paths through the village prominently on the map

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English Tools

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Capital Letters

Start from Here

Sample-1

Small Letters

Sample-1

F U N

O Z

W G T

K A

b p i

d r

y h v

m e

Ask the child to read any 5 letters, out of which 4 must be correct.

پچھنے کوئی سے پانچ حروف تائے کوئیں۔ 5 میں سے 4 صحیح ہونے چاہئے۔

Ask the child to read any 5 letters, out of which 4 must be correct.

پچھنے کوئی سے پانچ حروف تائے کوئیں۔ 5 میں سے 4 صحیح ہونے چاہئے۔

PAGE ①

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English Tools

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Words

Sample-1

Sentence

Sample-1

Hand Bat

Come Car Clean

Kite Mango Food

See Green

Ali is a good boy.
He likes to read.
He is in class two.
His hair is black.

My name is Huma.
I am six years old.
My father is a doctor.
My mother is a teacher.

Ask the child to read any 5 words, out of which 4 must be correct.

پچھنے کوئی سے پانچ الفاظ تائے کوئیں۔ 5 میں سے 4 صحیح ہونے چاہئے۔

Ask the child to read one set of sentences only. 2 sentences out of 4 must be correct.

پچھنے کوئی ایک جملوں کا جوڑ پڑھنے کوئیں۔ 4 جملوں میں سے 2 صحیح ہونے چاہئے۔

PAGE ②

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Urdu Tools

Sample - 1

Words الفاظ

دن درخت

آم چاند ٹماٹر

جنگل رات

چمک ادب سمندر

PAGE 1

Ask the child to read any 5 words, out of which 4 must be correct.

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Urdu Tools

Sample - 1

Letters حروف

ب د

ف ص ر

ج ن

ظ گ

PAGE 1

Ask the child to read any 5 letters, out of which 4 must be correct.

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Urdu Tools

Sample - 1

Story کہانی

نور کے گھر میں دعوت تھی۔ دعوت میں بچے بھی آئے ہوئے تھے۔ نور اور دوسرے بچے زور زور سے باتیں کر رہے تھے۔ نور کی امی نے کہا: بچو شور نہیں کرتے، آہستہ آہستہ باتیں کرتے ہیں۔ ایک وقت میں صرف ایک کو بولنا چاہیے۔ اچھے انداز سے بات کرنا گفتگو کے آداب میں شامل ہے۔ سب بچوں نے باتوں پر عمل کرنے کا وعدہ کیا۔

BONUS QUESTIONS بونس سوالات

Q1 نور اور بچے آپس میں کس طرح بات کر رہے تھے؟

Q2 نور کی امی نے بچوں سے کیا کہا؟

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Ask the child to read story fluently.
Ask questions, if the child reads story and mark accordingly.

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Urdu Tools

Start from Here

Sample - 1

Sentences جملے

سارہ نے گڑیا خریدی۔

گڑیا خوبصورت ہے۔

اس کے بال لمبے ہیں۔

اس کی آنکھیں نیلی ہیں۔

Sentences جملے

عمر ایک اچھا بچہ ہے۔

وہ اوّل جماعت میں پڑھتا ہے۔

وہ بڑوں کا احترام کرتا ہے۔

وہ چھوٹوں سے پیار کرتا ہے۔

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Ask the child to read any one Para.
Child must read the sentences fluently.

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Sample - 1

Number Recognition 1-9		Number Recognition 10-99	
6	2	19	54
1	7	43	66
5	8	35	79
3	9	40	92
		26	80

Ask any 5 from the child, out of which 4 must be correct.
بچے سے کوئی سے پانچ گنتا لے کر کہیں۔ 5 میں سے 4 صحیح ہونے چاہئے۔

Math Tools

Start from Here

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Sample - 1

Subtraction		Division
$\begin{array}{r} 43 \\ - 17 \\ \hline \end{array}$	$\begin{array}{r} 66 \\ - 29 \\ \hline \end{array}$	84 ÷ 7
$\begin{array}{r} 96 \\ - 49 \\ \hline \end{array}$	$\begin{array}{r} 54 \\ - 38 \\ \hline \end{array}$	75 ÷ 5
$\begin{array}{r} 61 \\ - 15 \\ \hline \end{array}$	$\begin{array}{r} 73 \\ - 25 \\ \hline \end{array}$	58 ÷ 2
$\begin{array}{r} 82 \\ - 44 \\ \hline \end{array}$	$\begin{array}{r} 37 \\ - 18 \\ \hline \end{array}$	72 ÷ 3

Ask child to solve any two sums. Both must be correct.
بچے سے کوئی سے دو مسائل کر لے کر کہیں۔ دونوں صحیح ہونے چاہئے۔

Ask child to solve any one sum. It must be correct.
بچے سے کوئی سے 1 سوال کر لے کر کہیں۔ صحیح ہونا چاہئے۔

General Knowledge Tool

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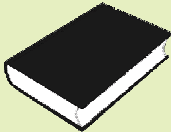



Sample 1

General Knowledge

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English



Name the following pictures.

Ask the child to name any 3 items in English, out of which 2 must be correct.

Math 1

Tell the time

Ask any 1, which must be correct

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Sindhi Tools

Sample - 1

لفظ Words

اک وٹ

صوف رات هوا

تازو کتاب سمنڊ

استري ڪبوٽر

Ask the child to read any 5 words, out of which 4 must be correct

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Sindhi Tools

Sample - 1

اڪر Letters

خ ف

ڙ ل

ط ب

غ س

ڊ

Ask the child to read any 5 letters, out of which 4 must be correct

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Pashto Tool

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Pashto Tools

Sample - 1

لفظ Words

وونه ورځ

ام سپوږمۍ سورياتنگي

څنگل شپه

رڼا سړي توب سمندر

Ask the child to read any 5 words, out of which 4 must be correct

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Pashto Tools

Sample - 1

حروف Letters

د ب

ف ص ر

ج ن

څ ځ

Ask the child to read any 5 letters, out of which 4 must be correct

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